

Housing Agreement Terms

The Provisions of this agreement are official regulations of Xavier University of Louisiana and, as such, are subject to change by the University with reasonable notice. This housing agreement is in effect for one academic year of that portion of, remaining at the time occupancy begins. By affixing

- g) If a resident exhibits disruptive, irresponsible, or inconsiderate behavior and is detrimental to orderly community living, he/she may, upon recommendation after a conference/hearing with the resident, have his/her room assignment changed or the agreement terminated.

IX. Check-in and Check-out:

- a) Resident agrees to occupy his/her room no later than the first day of classes for each semester of this Agreement unless prior written notification has been received and approved by the Office of Residential Education. The room assignment of any Resident failing to claim his/her assigned room by the first day of classes will be cancelled. Failure to do so will also result in forfeiture of applicable deposits. A Resident who is enrolled for classes and does not claim their room will be financially obligated for a portion of this Agreement.
- b) Resident will, upon occupying a room, complete and sign a Room Condition Report form (RCR), which will be a record of the room condition. Any damages identified at the time of check-out which are not contained on the initial room condition form shall be attributed to Resident. Resident is financially responsible for any such damages. Resident must check-out and vacate the room within 48 hours after a loss of student status. Resident must check-out and vacate the room within 24 hours of last final examination or by the established hall closing time for the semester, whichever comes first.
- c) Failure to properly check-out of the room, including an improper room change, will result in judicial action and the assessment of a \$200 charge in addition to any other damage charges.
- d) Each Student is issued keys to his/her room at the time of check in. It is mandatory that the keys be returned when the student checks out. Keys may not be duplicated, nor may they be transferred or given to other persons. Lost keys should be reported immediately to Graduate Hall Director. Students will be charged \$50.00 for lost keys.